



County Employees' Retirement Fund

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Clerk Bulletin

October 2022

January 1, 2023 Retirees

CERF needs Form 2V (Termination Vested) and 2B (Designation of Survivor) 30 to 90 days prior to commencement of CERF Pension benefits. Participants need to sign and date those forms by **November 30**. Form 2V should be completed by the Clerk's office. The Clerk's signature and date is required on page 2. The employee should review the information provided, then sign and date the 2V.

An employee terminating from the Clerk's Office (or Human Resource department) cannot certify their own paperwork. For example, if the Form 2V is for the Clerk, another individual with appropriate payroll knowledge should certify both the 2V and payroll documents.

Please have all immediate retirees contact your county's Benefits Specialist at CERF.

Pre-Retirement Seminar

CERF and Empower Retirement will have an online Pre-Retirement Seminar from 9:00 – 11:00 a.m. on October 24 (*please note that this has been changed from the previously scheduled date of October 27*). Empower will send registration information to employees. This will be the last seminar for 2022.

New Federal Form W-4P

The IRS has released a new federal tax withholding election Form W-4P (Withholding Certificate for Pension or Annuity Payments) with a required implementation date of January 1, 2023. This form will be required for any members commencing January 1 or later.

Annual Contribution Election

CERF has emailed the 2023 Annual Contribution Election form to all counties. We need to know if your 2022 contribution amount will continue in 2023. Counties can pay up to 4% of the CERF contribution on behalf of employees. After December 1, 2022, you **may not** change your election for 2023.

If you didn't receive this form, please contact Cynthia at 573-632-4120 or ccampbell@mocerf.org.

Break in Service

Employees hired in a full-time position, who then change to part-time status, must remain in CERF and continue to make the required contributions regardless of the number of hours they will work. Once enrolled in CERF, all participants (whether full-time or part-time) will remain in CERF until they terminate county employment for a period greater than 30 days or move to an ineligible position.

2022 Refunds Cut-Off

The cut-off for processing refunds for the year will be 3 p.m. Wednesday, December 21.