



County Employees' Retirement Fund

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Clerk Bulletin

November 2023

CERF Savings Plan – Addition of Roth Contributions

Empower will hold a webinar on Wednesday, December 6th at 10:30 a.m. and Tuesday, December 12th at 6 p.m. to educate participants on the Roth contribution option that will be available for the CERF 457 Plan beginning in 2024. The webinars will last one hour. Empower will send a registration email to participants and county contacts.

Empower is currently working on revising the Paycheck Contribution Election Form to include the Roth option. They anticipate having the revised form available in January.

January 1, 2024 Retirees

CERF needs Form 2V (Termination Vested) and 2B (Designation of Survivor) 30 to 90 days prior to commencement of CERF Pension benefits. Participants need to sign and date those forms by **November 30**. Form 2V should be completed by the Clerk's office. The Clerk's signature and date is required on page 2. The employee should review the information provided, then sign and date the 2V.

An employee terminating from the Clerk's Office (or Human Resource department) cannot certify their own paperwork. For example, if the Form 2V is for the Clerk, another individual with appropriate payroll knowledge should certify both the 2V and payroll documents.

Please have all immediate retirees contact your county's Benefits Specialist at CERF.

2023 Refunds Cut-Off

The cut-off for processing refunds for the year will be at 3:00 p.m. on Wednesday, December 20th.

CERF Eligibility

Questions arise from time to time about who is eligible for CERF and who is not. Here is a brief overview of **non-eligible** positions:

Circuit Clerks or any **Deputy Circuit Clerks** who are members of MOSERS.

Court Employees. Employees who are hired, fired, or whose work and responsibilities are controlled by a Circuit Judge or Associate Circuit Judge.

Election Employees. Directors and employees of independent election boards.

Extension Employees. Missouri law states that extension employees are employed by the University, which is a political subdivision of the State of Missouri. State employees are not eligible.

Juvenile Employees. Missouri courts have consistently ruled that Juvenile employees are employees of the Circuit Court. Additionally, HB 971, effective August 28, 1998, states that Juvenile employees are not eligible for CERF.

Nurses/County Health. Employees of a health unit established pursuant to Chapter 205, RSMo. However, nurses who are controlled by the County Commission are eligible.

Prosecuting Attorneys. Elected Prosecuting Attorneys are not eligible because they are members of a separate retirement system. However, other employees of the Prosecuting Attorney's office are eligible.

Sheriff. Elected sheriffs are not eligible because they are members of a separate retirement system. However, other employees of the Sheriff's department are eligible.

911/Emergency Management. 911 and Emergency Management employees who are controlled by an independent board. However, 911 and Emergency Management employees who are hired and/or fired directly by the County Commission are eligible.